## **Careers Programme 2022-23**



	Activity	Study Programme	GBM	Target Group	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Choosing your pathway	College Open Events *dates depend on site	Pre-entry	2,3,7	Prospective Students		<b>♦</b>	<b>♦</b>		<b>•</b>	<b>•</b>	•	<b>♦</b>	<b>•</b>	<b>•</b>	<b>*</b>	•
	College Interview	Pre-entry	2,3,7	Prospective Students	•	•	<b>♦</b>	<b>♦</b>	•	•	<b>•</b>	<b>♦</b>	•	•	<b>♦</b>	•
	Enrolment support & exams results advice	Pre-entry	2,3,7	Prospective Students	<b>♦</b>	<b>♦</b>								<b>♦</b>	<b>♦</b>	•
	School visits	Pre-entry	2,3,7	Prospective Students		<b>♦</b>	<b>♦</b>	<b>♦</b>				<b>♦</b>	<b>•</b>	<b>♦</b>		
	Link programmes	Pre-entry	2,3,7	Prospective Students		<b>♦</b>	<b>♦</b>	<b>♦</b>	<b>♦</b>	<b>♦</b>	<b>•</b>	<b>♦</b>	•	<b>♦</b>		
Work Ready	Creating a CV	Careers Coaching Programme	2,3	Level 1, 2 & 3 Students	•	•								•		
	Mock Interviews	Careers Coaching Programme	3	Level 1, 2 & 3 Students		<b>♦</b>								<b>♦</b>		
	Presentations and Public Speaking	Careers Coaching Programme	3,4	Level 1, 2 & 3 Students		<b>♦</b>							<b>•</b>			
	Understanding Work Placement	Careers Coaching Programme	3,4,6	Level 1, 2 & 3 Students			•									
	Volunteering	Careers Coaching Programme	3,6	Level 1, 2 & 3 Students			<b>♦</b>									
lopment	Developing a GROWTH Mindset	Careers Coaching Programme & Tutorials	3	Level 1, 2 & 3 Students	•			<b>*</b>			<b>•</b>					
Personal Development	Understanding Diverse Workplaces	Careers Coaching Programme & Tutorials	3,6	Level 1, 2 & 3 Students			<b>*</b>					<b>•</b>				
	Safe & Savvy on the Internet	Careers Coaching Programme & Tutorials	3	Level 1, 2 & 3 Students					<b>*</b>	•						

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	Making a Positive contribution to your community	Careers Coaching Programme & Tutorials	3	Level 1, 2 & 3 Students			<b>•</b>									
	Understanding your finances and salary	Careers Coaching Programme & Tutorials	3	Level 1, 2 & 3 Students							<b>*</b>					
	Critical Thinking Skills	Tutorial	3	Level 1, 2 & 3 Students	<b>•</b>						•					
Industry relevance	Employer Masterclass	Curriculum	3,5	Level 1, 2 & 3 Students	<b>*</b>	<b>♦</b>	•	<b>*</b>	<b>♦</b>	<b>♦</b>	•	<b>♦</b>	<b>•</b>	<b>♦</b>		
	Work Place visits	Curriculum	5,6	Level 1, 2 & 3 Students	•	<b>♦</b>	•	<b>♦</b>	<b>•</b>	<b>♦</b>	•	<b>♦</b>	<b>*</b>	<b>♦</b>		
	Extended Industry Placement	Curriculum	5,6	Level 1, 2 & 3 Students	<b>*</b>	<b>♦</b>	<b>•</b>	<b>♦</b>	<b>♦</b>	<b>♦</b>	•	<b>♦</b>	<b>*</b>	<b>♦</b>		
	Industry led competitions or briefs	Curriculum	3,4,5	Level 1, 2 & 3 Students	•	<b>♦</b>	<b>•</b>	<b>♦</b>	<b>♦</b>	<b>♦</b>	•	<b>♦</b>	<b>*</b>	<b>♦</b>		
	Employer Networking opportunities	Curriculum	3,5	Level 1, 2 & 3 Students	•	<b>♦</b>	<b>•</b>	<b>♦</b>	<b>♦</b>	<b>♦</b>	<b>♦</b>	<b>♦</b>	<b>*</b>	<b>♦</b>		
Personal Guidance	Late Application guidance	Curriculum, Admissions & Careers Adviser	3,7,8	Prospective Students	<b>*</b>	•										
	Course transfer requests	Curriculum, Admissions & Careers Advisor	3,7	All Students	•	•	<b>*</b>									
	One to One personal guidance appointments	Careers Adviser	8	All students	•	•	<b>*</b>	•	<b>*</b>	•	<b>*</b>	•	•	•	•	
	EHCP Annual Reviews	Curriculum, Learner Support & Careers Advisor	3,7,8	Learners with EHCPs	•	<b>•</b>	<b>*</b>	<b>•</b>	<b>*</b>	<b>*</b>	•	<b>*</b>	<b>•</b>	<b>*</b>	<b>*</b>	•

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	Personal Education Plan Meeting	Student Services	3,7,8	Looked After Young People & Care Leavers	<b>*</b>	<b>*</b>	•	•	<b>*</b>	<b>•</b>	<b>*</b>	<b>*</b>	<b>*</b>	<b>*</b>	<b>*</b>	•
Next steps	UCAS Applications & Personal Statements	Careers Coaching Programme, Tutorials & Curriculum	3,7	Level 3	•	•								•		
	HE Fair	School Engagement Officer and Careers Advisor	3,7	Level 3 Yr 1 & 2						<b>*</b>						
	Apprenticeships Fair/National Apprenticeships week	Work Based Learning	3,4,5	All students						<b>*</b>						
	Step Up	Careers Coaching Programme, Curriculum & Careers Advisor	3,7	All Students								•	•			
	Targeted follow up and personal guidance for those not able/not wanting to progress	Careers Advisor & Curriculum	3,7	All students								•	<b>*</b>	<b>•</b>	•	
	University Finance	Tutorial	3,8	Level 3 Yr 1 & 2		<b>•</b>					<b>♦</b>					