

16-18 Funding Application

2022-2023



**Buckinghamshire
College Group**

Aylesbury Wycombe Amersham

Who should fill in this form

Fill in this form if you want to apply for support with funding to attend a course within the Buckinghamshire college group. Student services will be assessing your application based on your total household income and will calculate your entitlement to essential course costs, such as equipment, uniform, books and college lunches as well as travel.

Explanations and eligibility can be found online at www.buckscollegelgroup.ac.uk

Please complete all areas of the form and provide evidence for your form to be processed.

Once completed please return the form to student services

For further support contact

Aylesbury Campus 01296 588592 - Wycombe Campus 01494 585387 - Amersham 01494 585415

studentservices@buckscollegelgroup.ac.uk

Section 1 – Personal Information

Surname	First Name	Student Number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of Birth	Age (as of 31 st August 2022)	M <input type="checkbox"/> F <input type="checkbox"/>	Address
<input type="text"/>	<input type="text"/>		<input type="text"/>

Mobile Number	<input type="text"/>	Post Code -
Home Number	<input type="text"/>	

Guardian Email address

Student Email Address

Have you been a Resident in the UK/EEA for the last 3 years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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What is your status in the UK?

British/EU citizen	Refugee	Asylum Seeker	Other (please state)
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Section 2 – Course Information

Course Name	Level	Campus	Full-time or Part-time
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Have you studied at Bucks College Group before and received funding	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If applicable, previous course name, year and level

Section 3 – Bank Details

If your application is approved, any payments you receive will be paid directly into your bank account.

Account Holder's Name								
Sort Code			—			—		
Account Number								

Section 4 – Income details and Evidence Needed

Question 1 - Tell us about the parent/s carer/s or guardian/s who live in your house

Adult 1 Full Name	
Adult 2 Full Name	

Question 2 - Are either of you parents/s carer/s or guardian/s in receipt of benefits?

Adult 1	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Adult 2	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Please Tick any benefits that the household is in receipt of

Child Tax Credits	<p style="text-align: center;"><u>Evidence will be required</u></p> <p><u>For those in Receipt of Child Tax credit</u> We require the 2021 Tax credit Award Notice for Child and Working tax credit. This must be all of the 6 page document.</p> <p><u>Universal Credit</u> We require the last three consecutive moth award statement.</p> <p><u>All Other Benefits</u> We require the latest Benefit award entitlement letter.</p>
Working Tax Credit	
Employment Support Allowance	
Pension Credits	
Universal Credits	
Other Benefit (Please specify Below)	

Question 3 - Do either of you parent/s carer/s or guardian/s work

Adult 1	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<p style="text-align: center;"><u>Evidence will be required</u></p> <p><u>Full or Part time work</u> We require the Last 3 months consecutive payslips</p> <p><u>Self-employed</u> Accountant's letter showing earning for the 2019-2020 tax year or a photocopy of the relevant pages of you Self-Assessment Tax Return.</p>
Adult 2	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Section 5 – Additional Information

Will you be provided with transport by your local Council to travel to and from collage?

Yes

No

If YES please provide a copy of the letter from the Council confirming the annual fee.

Please uses this space to provide any further information that you think we need to be aware of when assessing your claim.

Please read carefully and TICK EVERY box in the declaration below before signing.

(Without this the form is invalid)

- Bucks College Group reserves the right to withdraw support due to breaches of the college code of conduct, fraud, or if the reputation of the College is bought into disrepute
- Attendance will be monitored and must be above 90%. Should your attendance fall below this level or if you withdraw, financial support may be stopped and you may be asked to pay back any financial support received. It is your responsibility to use the money paid by Bursary for the specific reason it is given.
- It is your responsibility to notify us of any changes to your timetable. Any changes in awards will only be made backdated to the beginning of the week in which information was received.
- Any items purchased through Bucks College Group remain the property of Bucks College Group and you may be asked to return them at the end of your course.
- If you are absent for a day you must inform your tutor as well as emailing studentservices@buckscollegigroup.ac.uk
- I agree to Student Services Staff at Bucks College Group talking to my parent's or guardian's about any finances linked to the College Support Scheme as well as your local Council Transport Team if applicable
- If I withdraw from my course or I am withdrawn from my course by my tutor, suspended or excluded from Bucks College Group I undertake to return any equipment or money provided through the Bursary Fund.
- I certify that the information I have given on this form is complete and accurate. I agree to repay the College in full any money paid to me if the information I have given is shown to be false or misleading.

Student Name

Student Signature

Date

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What to do next

Once the form is fully completed with suitable evidence supplied and returned to student services. It can take up to 3 weeks to be process. You will be notified of your assessment result by email.

Please note that we are unable to process the form until you have enrolled on your course.

