

19+ Funding Application

2022-2023



**Buckinghamshire
College Group**

Aylesbury Wycombe Amersham

Who should fill in this form

Fill in this form if you want to apply for support with funding to attend a course within the Buckinghamshire College Group. Student services will be assessing your application based on your total household income and will calculate your entitlement to essential course costs, such as equipment, uniform, books and college lunches as well as travel.

Explanations and eligibility can be found online at www.buckscollegigroup.ac.uk

Please complete all areas of the form and provide evidence for your form to be processed.

Once completed please return the form to Student Services

For further support contact

Aylesbury Campus 01296 588592 - Wycombe Campus 01494 585387 - Amersham 01494 585415

studentservices@buckscollegigroup.ac.uk

Section 1 – Personal Information

Surname

First Name

Student Number

Date of Birth

Age (as of 31st
August 2022)

M
F

Address

Mobile Number

Home Number

Post Code -

Email address

Have you been a Resident in the UK/EEA for the last 3 years?

Yes

No

What is your status in the UK?

British/EU citizen	Refugee	Asylum Seeker	Other (please state)
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Section 2 – Course Information

Course Name

Level

Campus

Full-time or Part-time

Have you studied at Bucks College Group before and received funding

Yes

No

If applicable, previous course name, year and level

Section 3 – Bank Details

If your application is approved any payments you receive will be paid directly into your bank account.

Account Holder's Name								
Sort Code			—			—		
Account Number								

Section 4 – Income details and Evidence Needed

Question 1 - Tell us about you and your partner

Your Full Name	
Partner Full Name	

Question 2 - Are either you or your partner in receipt of benefits?

Adult 1	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Adult 2	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Please Tick any benefits that the household is in receipt of

Child Tax Credits	<p style="text-align: center;"><u>Evidence will be required</u></p> <p><u>For those in Receipt of Child Tax credit</u> We require the 2021 Tax credit Award Notice for Child and Working tax credit. This must be all of the 6 page document.</p> <p><u>Universal Credit</u> We require the last three consecutive month award statement.</p> <p><u>All Other Benefits</u> We require the latest Benefit award entitlement letter Or details on how you are supported</p>
Working Tax Credit	
Employment Support Allowance	
Pension Credits	
Universal Credits	
Other Benefits or Support (Please specify Below)	

Question 3 - Do either of your partner work?

Adult 1	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<p style="text-align: center;"><u>Evidence will be required</u></p> <p><u>Full or Part time work</u> We require the Last 3 months consecutive payslips</p> <p><u>Self-employed</u> Accountant's letter showing earning for the 2019-2020 tax year or a photocopy of the relevant pages of your Self-Assessment Tax Return.</p>
Adult 2	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Section 5 – Additional Information

Are you in receipt of the 19+ Advanced Learner Loan to cover your tuition fees?

Yes

No

If **YES** please provide a copy of the acceptance letter from the Student Loan Company

Please use this space to provide any further information that you think we need to be aware of when assessing your claim.

Please read carefully and TICK EVERY box in the declaration below before signing.

(Without this the form is invalid)

- Bucks College Group reserves the right to withdraw support due to breaches of the college code of conduct, fraud, or if the reputation of the College is bought into disrepute
- Attendance will be monitored and must be above 90%. Should your attendance fall below this level or if you withdraw, financial support may be stopped and you may be asked to pay back any financial support received. It is your responsibility to use the money paid by Bursary for the specific reason it is given
- It is your responsibility to notify us of any changes to your timetable. Any changes in awards will only be made backdated to the beginning of the week in which information was received.
- Any items purchased through Bucks College Group remain the property of Bucks College Group and you may be asked to return them at the end of your course.
- If you are absent for a day you must inform your tutor as well as emailing studentservices@buckscollegigroup.ac.uk
- I agree to Student Services Staff at Bucks College Group talking to my parent's or guardian's about any finances linked to the College Support Scheme as well as your local Council Transport Team if applicable
- If I withdraw from my course or I am withdrawn from my course by my tutor, suspended or excluded from Bucks College Group I undertake to return any equipment or money provided through the Bursary Fund.
- I certify that the information I have given on this form is complete and accurate. I agree to repay the College in full any money paid to me if the information I have given is shown to be false or misleading.

Student Name	Student Signature	Date

What to do next

Once the form is fully completed with suitable evidence supplied and returned to student services. It can take up to 3 weeks to be process. You will be notified of your assessment result by email.

Please note that we are unable to process the form until you have enrolled on your course.

ASSESSMENT – Office Use Only

Joint Income Total

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Income	Support
IBB/ No Income	100%
0 – £16,190	
£16,191- £29,999	70%
£30,000 - £45,000	40%

Applying for Childcare

Yes

No

Assessment based on days that the student is attending college

Calculation Notes

Childcare

Travel

Course Costs

Total

	Signature	Date
Student Services Officer		
Head of Student Services		
Executive Director of Student Service		