

Application for Childcare Costs

2022-2023



**Buckinghamshire
College Group**

Aylesbury Wycombe Amersham

Who should fill in this form

Fill in this form if you want to apply for support with childcare fees to attend a course within the Buckinghamshire College Group. Student services will be assessing your application based on your total household income and will calculate your entitlement. Please be aware that the college can only support with the fees of childcare while you are in college attending a lesson.

Explanations and eligibility can be found online at www.buckscollegegroup.ac.uk

Section 1 – Personal Information

Surname

First Name

Student Numbers

Course Name

Level

Campus

Full-time or Part-time

Section 2 – Your Child/s Details

Child 1

Surname

First Name

Date of Birth (or due date)

Child 2

Surname

First Name

Date of Birth (or due date)

Child 3

Surname

First Name

Date of Birth (or due date)

This section must be completed by an Ofsted approved childcare provider

Section 1 – Childcare Provider Details

Company Name

Contact

Ofsted Reg Number

Address

Email Address

Phone Number

Section 2 – Childcare Hours

Child 1	Monday	Tuesday	Wednesday	Thursday	Friday
Number of hours in a session					
Cost per session					
Child 2	Monday	Tuesday	Wednesday	Thursday	Friday
Number of hours in a session					
Cost per session					
Child 3	Monday	Tuesday	Wednesday	Thursday	Friday
Number of hours in a session					
Cost per session					

Section – 3 Declaration

This section must be completed and signed by the childcare provider and the student, please ensure you have read and understood the declaration before signing.

Childcare Student

<input type="checkbox"/>	<input type="checkbox"/>	- The childcare place is only funded during term time. This means that over the Christmas, Easter and Half Term breaks we will not be able to pay for the childcare place. However, we are able to help with costs towards saving a place during the summer.
<input type="checkbox"/>	<input type="checkbox"/>	- We can only provide assistance for registered child-minders/nurseries. Please note that the College takes no responsibility for the quality of care provided
<input type="checkbox"/>	<input type="checkbox"/>	- If the students timetable changes it is their responsibility to inform the childcare provider and Student Services. If the number of days or amount of hours the child/ren attends the childcare provider changes and the student fails to inform Student Welfare Services the childcare support could be withdrawn
<input type="checkbox"/>	<input type="checkbox"/>	- The weekly rate may change as the child/ren get older. If this happens it is the student's responsibility to inform Student Services at studentservices@buckscollegelgroup.ac.uk
<input type="checkbox"/>	<input type="checkbox"/>	- If the student withdraws from the College or is declined funding the College will take no responsibility for payment of outstanding fees to childcare providers
<input type="checkbox"/>	<input type="checkbox"/>	- Providing the application for financial support is successful the student will receive a letter confirming the funding and the rules surrounding payments. BACS payments will be made to the student who is responsible for paying the Childcare provider.
<input type="checkbox"/>	<input type="checkbox"/>	- Funding will be dependent on the students attendance at College. The student should make the college aware if their attendance drops below 90% for the month the college will not cover the cost of childcare for when the student is absent from college
<input type="checkbox"/>	<input type="checkbox"/>	- A copy of the childcare invoice for the month will need to be provided before payment will be released to student.
<input type="checkbox"/>	<input type="checkbox"/>	- The childcare contract is between the student and childcare provider.

Childcare Providers Name

Childcare Providers Signature

Date

Students Name

Students Signature

Date