

Family Learning Careers Resources

(Just right click on the hyperlinks to access the resources/websites)



While you are all at home together as a family, now maybe a good time for some thoughts and discussions about careers, the workplace and employer expectations. Both children and adults can develop their skills and confidence, ready for future employment or study.



WHAT SKILLS ARE NEEDED AT WORK?

Kick off by starting a family conversation about what skills are required for the workplace.

Watch this [Video](#) together for a quick introduction to the skills that employers are looking for, then take a look at this [Film](#) about the skills needed in the future. Discuss what you have seen. Are there any other skills that you think are important? What skills do you notice in people around you? Talk with family and friends about the skills they use at work.

TRY AN ONLINE SKILLS QUIZ



Which skills are your natural strengths? Which ones do you find harder, but would like to conquer? Online quizzes are a fun way to identify skills and match them to jobs. Try this one: Take the Buzz Quiz - Which animal are you? Do you agree? or which of the 16 personalities are you?

FOLLOW YOUR INTERESTS AND WHAT YOU ENJOY DOING

Exploring jobs that use favourite interests or college subjects is another good way to identify career paths. Ask everyone in the family about their favourite subjects at school/college or their favourite hobbies, then research related jobs using icould ,career pilot and how about Discover Creative Careers?

WHAT JOBS ARE AVAILABLE LOCALLY



Look at online job boards for current vacancies such as:



Click on [Indeed](#) and [Reed](#). [CV Library](#) is another good source

You may want to upload your CV to these sites (please ensure you omit your address, just leave in your town and postcode, and never disclose your date of birth or include a picture) Is your email address professional? You may want to change it if it is too childish or even inappropriate for business correspondence and may create the wrong impression.

You may want to look at the local labour market (LMI) for Bucks and the Thames Valley, explore the jobs that are here now and what is forecast for the future.

The chart below for our Local Enterprise Partnership (LEP) region, Bucks,Thames Valley Local Partnership (BTVLP), shows that the NHS is the biggest employer in the UK. Construction and IT and Cyber Security are predicted growth areas for our region (as reported pre Covid-19).

Labour Market Information

*LMI obtained from the Office for National Statistics and Gov.uk. Last updated January 2020



Buckinghamshire LEP

Aylesbury Vale, Chiltern, Wycombe & South Bucks

<p>Employment</p> <p>UK - 76.3% LEP - 80%</p> <p>16-64 year old population = 327,700</p>	<p>Salary</p> <p>UK Average - £30,414 LEP Average - £33,436</p>	<p>Self-Employment</p> <p>15.3%</p> <p>50,400 people in the region are self-employed</p>
<p>Unemployment</p> <p>UK - 3.8% LEP - 3%</p>		

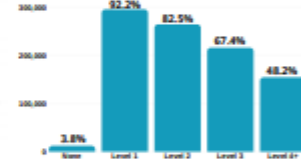
Growth by job sector by 2022

- Construction
- I.T and Cyber Security
- Support/Customer Services
- Management and Directors
- Professional Services



Qualification levels

265,300 people have at least a level 2 qualification such as GCSEs or an NVQ.



Where do people work right now?

Most jobs

- Wholesale & Retail - 44,000 (18.9%)
- Health & Social Care - 28,000 (12%)
- Administration - 23,000 (9.9%)
- Science & Technology - 23,000 (9.9%)
- Education - 20,000 (8.6%)

Fewest jobs

- Finance & Insurance - 4,500 (1.9%)
- Real Estate - 4,000 (1.7%)
- Water, Sewerage & Waste - 2,250 (1%)
- Electricity, Gas & Air - 150 (0.1%)
- Mining, Quarrying & Utilities - 5 (0.001%)

Did you know...

The NHS is the UK's biggest employer, and the 5th biggest employer in the world!

What are the region's biggest companies to work for?



Need careers advice? Call us on 0800 100 900, contact us online, or find us on Facebook, Twitter and The Student Room.

COMPARE JOBS AND HOURS WORKED

Use the career widget known as the **Careerometer** to make job comparisons and see what jobs are good for the future. Just add the job title and the widget does the rest. See an example below of what this looks like.

Watch videos about working as a teacher or in adult social care, or as an infant teacher. But do not forget to check out the websites of small and medium sized employers on your high street or local business park, as smaller organisations

often find it hard to recruit. Bucks is made up of mostly micro businesses typically employing 1-5 people.

Architects		Architects	
Weekly Pay £900	Annual Pay £46,800	Architects plan and design the construction and development of buildings and land areas with regard to functional and aesthetic requirements.	
Hours/Week 39h	Hourly Pay £23	Current tasks in the job:	
Workforce Change (projected)		<ul style="list-style-type: none">• Issues with client and other professionals to establish building type, site, cost limitations and siting/usage requirements.• Study location and characteristics of site, taking into account drainage, topsoil, trees, rock formations, etc.• Analyse site survey and advise client on development and construction details and ensure that proposed design fits with the surrounding area.• Prepare detailed scale drawings and specifications for design and construction and submit these for planning approval.	
Growth 5.5%	Replacement 31.9%		
<small>As workforce is projected to grow by 5.5% over the next 5 years, creating 2,788 jobs, the sector needs 2,726 jobs. The workforce is projected to be missing 21,188 job openings.</small>			
<small>You might find this job in:</small>			

DEVELOP EMPLOYABILITY SKILLS

Use the resources and videos in [Skills builder](#) to master the employability skills that employers value, such as leadership and teamwork. Be inspired by [Rachel Morris](#) talking about the importance of skills building and setting goals.

#findingyourfuture.

STUDY ONLINE

Try a free online course. See 'future learn' ["future learn"](#) for more ideas. The National Career Service have also released FREE online courses in the [The Skills Toolkit](#). Brush up your digital know-how whilst developing employability skills and gain digital badges with [iDEA](#) Learn a language using the app [duolingo](#). Explore 3D computer graphics with [Blender](#), free open source software. Follow your favourite YouTuber.....

VIRTUAL WORK EXPERIENCE

Work experience is possible from home, use this platform for young people. Check it out at:

[Barclays Lifeskills](#)

VIRTUAL LIVE AND RECORDED CAREER TALKS



Speakers for Schools and Springpod have launched a series of free live virtual career talks. Listen to other people's career journeys: Check them out at:

[Springpod Learn Lounge](#) and [Speakers for Schools and Colleges](#)

VOLUNTEERING

If you are 18 or over, you can volunteer - which is a great way to gain employability skills and show your commitment. [British Red Cross](#) are looking for people in the coronavirus effort, also check out [Princes Trust Org](#) and the [Do-It- Org](#) websites.

PROFESSIONAL ONLINE NETWORKING

Get ahead of the game and start making useful connections!

LinkedIn



Go to <https://www.linkedin.com> and set up your profile, including a high quality photograph (this will need to be a professional photo and not a casual one you would normally use on Facebook or Instagram), include a headline, summary and skills section.

Read this advice on [How to create a good LinkedIn profile](#). It is important to follow these recommendations regarding your [security settings](#).

If you are under 18 check this with your parent or carer.

- Research employers using a search engine like Google.
- Find companies you are interested in, then locate their LinkedIn page.
- On their page you will find a link to their employees. Identify people who might be influential, then invite them to join your LinkedIn network, by sending an enthusiastic personal message -

“Hi [name], I’m looking to build a network and career in your sector, so it would be great to connect with you. Any career advice, tips or guidance also gratefully received - I am just starting out. Thanks for your time”.

- Remember that you only want people in your LinkedIn network who are relevant to your career and **do not ask for a job**, just for information.
- If you are a young person and are not sure who to invite to your LinkedIn.
- The next step is to join LinkedIn “Groups”. These exist for sectors, skills, and interests. By joining groups in areas that you are interested in, you become more visible to their members and can pick up tips from them.

- Become active on LinkedIn by liking people’s posts and posting your own comments and questions. Use LinkedIn to research jobs.
- If you see a job advertised that you would like to apply for, go to the company’s LinkedIn page. Find relevant employees and invite them to join your network (this could include those already doing the job - they can give you real and valuable insights). This activity shows your initiative and can mark you out as different in a competitive jobs market.

‘VISIT’ A UNIVERSITY

Explore universities from the comfort of your living room. Join the universities virtual open days , get onto their emailing lists so that you get notifications of virtual open days and university pre enrolment activities.



FIND OUT ABOUT APPRENTICESHIPS

Find out about apprenticeships with Amazing Apprenticeship’s interactive Student Apprenticeship Guide This gives 10 hours of self-directed distance learning for those aged 16 and over. Use Adobe Acrobat Reader for best results. Go online to research local job opportunities and look at the ways into work.

Find out more about the **NHS Careers** on the Health Careers website and see which of the 350 different job roles might suit you. The Prince's Trust have more information about the roles available within the Health and Social Care and their courses to help you move into the sector, on their website. What would it be like being **an apprentice for a day.**

JOB APPLICATION SKILLS

Eton College is making several online self-study courses from the **Etonx Future Skills Programme** free of charge to students in the UK, aimed at 16 years and over, **including CV Writing and interview skills.** You may also want start on your CV using **CV Builder**. Alternatively, complete an online course on **'How to Succeed at Interviews'** or look at lots of top tips on the **BBC Careers Website**, or the **Youth Employment UK** website.

ACCESS CAREERS SUPPORT

Alternatively, you may want to seek support with your career decisions. Free guidance for adults and young people aged 13 or over is available from the **National Careers Service** on 0800 100 900 or use webchat. You can contact the Careers and Progression Adviser at Bucks College Group by email : **careers@buckscollegigroup.ac.uk** if you want to discuss options to study at the college.

APPLYING FOR FUTURE STUDY

Alternatively, you might be ready to apply to your **local college**, university or for an apprenticeship.

University applications are made through **UCAS**, which also has useful advice on preparing personal statements for college

or university. Take a look at this [Video](#) on how to write a good personal statement. You may want to look at [graduate job outcomes](#) and the useful graduate careers portal, [Prospects](#). In the current climate especially, you may want to keep abreast with what students are saying on [unibuddy](#) to help with any university decision making.



STUDENT FINANCE

Student loan applications are made via [Student Finance England](#)



Martin Lewis' truths about student loans - it is worth checking out the video!

Martin Lewis: 'Student Loans Decoded' is a ground breaking [video](#) guide to help students understand the English student finance system and the real impact of higher education on both students' and parents' pockets.

The video chapters cover:

- How much does it cost to go to university?
- How much are parents expected to contribute?
- How are student loans paid back?
- How does the interest on student loans work?

APPRENTICESHIPS

Apprenticeship applications are usually made directly to employers or through the **National Apprenticeship Service** and can take place throughout the year, depending on the individual employer's deadline, as explained in this **Video**.

If you are a school leaver applying for an apprenticeship, it is highly recommended to apply for college courses too, as a backup in case the apprenticeship falls through, in the current climate, apprenticeship opportunities may be affected and in short supply. It is always good to have a Plan B.

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